

Dissolution of Centers or Institutes

Office of the Vice President for Research, Iowa State University

Centers and institutes are formed to increase the competitiveness of researchers in obtaining extramural funding and to organize successful interdisciplinary research teams working together on goals that individuals could not achieve alone.

When a center or institute fails to achieve success in extramural funding or fails to meet the expectations or benchmarks provided, the center or institute will be dissolved.

Also, just as naturally as centers and institutes are formed, they also have a natural life span and must have sunset provisions to close when they have met their usefulness to the university and research faculty.

The dissolution of centers and institutes requires approvals through university administration and the Board of Regents. The process begins through annual reports or the review process when the authorizing party or parties determine a center or institute should be dissolved.

Proposals to dissolve a center or institute should be reviewed by involved departmental chairs and center/institute directors, involved academic deans, the Vice President for Research, and the Senior Vice President and Provost. As a part of the request, a memo should state that any advisory boards to the center or institute, as well as any other institutions involved as partners, have been notified of the intention to dissolve.

The Senior Vice President and Provost will forward a recommendation to the President. If the President concurs, the request for dissolution will go to the Board of Regents, State of Iowa (see Form H—“Institutional Process to Request Elimination of Administrative Units”).